



**Pathway
Church**

at Holy Trinity

REPORTS

FOR

HOLY TRINITY CHURCH, COATES

Annual Parochial Church Meeting

2023

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Meeting of the Annual Parochial Church Meeting
To be held in Holy Trinity Church at 7.30 pm Wednesday 15th March 2023.

Agenda

Vestry Meeting for the election of the churchwardens (Note 1)

1. Opening Prayer
2. Apologies for absence
3. Approval of Minutes of the 2022 Vestry Meeting.
4. Thanks to outgoing Churchwardens.
5. Nomination and Election of Churchwardens for 2023-2024.

Annual Parochial Church Council Meeting (Note 2)

1. Apologies for absence
2. Approval of Minutes of the 2022 APCM.
3. Matters arising from the 2022 APCM minutes.
4. Report on the revised electoral Roll – Electoral Roll Officer
5. Elections
 - a. PCC
 - b. Deanery Synod representative
 - c. Churches Together representative
 - d. Team Council – 2 plus a Churchwarden
6. Appointment of Independent Examiner
7. Presentation and acceptance of the 2022 examined financial accounts.
8. Reports:
 - a. Items discussed at PCC meetings.
 - b. Mission & Ministry report
 - c. Church Wardens' report
 - d. Treasurers report
 - e. 100 Club report
 - f. Choir report
 - g. Deanery Synod report
 - h. Churches Together report
9. Questions and items for discussion not covered elsewhere
(to be given to the current secretary in advance of the meeting)
10. Closing Prayer

First Meeting of new PCC (Note 3)

1. Elections
 - a. Hon Secretary
 - b. Hon Treasurer
 - c. Vice Chair
2. Date of Next Meeting

NOTES:

1. VESTRY MEETING FOR THE ELECTION OF THE CHURCHWARDENS: Anyone on the church electoral roll of the parish or anyone who lives within the parish is entitled to attend and vote at this meeting.
2. ANNUAL PAROCHIAL CHURCH COUNCIL MEETING: Anyone on the Church Electoral Role may participate in this meeting.
3. FIRST MEETING OF NEW PCC: Only those on the new PCC may participate in this meeting.

Holy Trinity Church, Coates
ANNUAL PAROCHIAL CHURCH MEETING
Wednesday 6th April 2022

Present:

Revd. Andrew Smith Revd. Mike Jones Tricia Brookes Paul Turner Liz
Tuckey
Sue Jones Fiona Heaysman Jane Randells

Vestry meeting for the election of the Churchwardens

Eligible to vote: anyone on the church electoral roll of the parish church or anyone who lives within the parish

1. Revd Andrew welcomed everyone and opened the meeting with a prayer.

2. **Appointment of Chair for Vestry meeting and APCM this year.**
Revd Andrew as Rural Dean chaired the meeting.

3. **Apologies** for absence: Louisa Brookes and Vanessa Moore.

4. **Nominations for Churchwardens:**
Two nominations have been received from Tricia Brookes and Paul Turner.

5. **Election of Churchwardens:**
There being only two nominations, Tricia and Paul are therefore duly elected. Revd Andrew thanked them both for being wardens last year during the Covid pandemic and the vacancy. He assured everyone that life will change.

Annual Parochial Church Council Meeting

Eligible to vote: anyone on the church electoral roll of the parish church

1. **Apologies** for absence: As Vestry meeting.

2. **Matters of business:**
Liz asked if the elected PCC members will need to sign new Trustee Forms. Revd Andrew recommended that last year's forms could be re-signed and any new members should sign a new form.

3. **Adoption of minutes of the 2021 APCM:**
Adoption of the minutes of meeting held on 19th May 2021. All agreed they were a true record and were signed by Revd. Andrew.

4. **Matters arising from the 2020 minutes:**
Brian Peck's Legacy has been received.

5. Report of the revised electoral roll:

Liz reported the Electoral Roll stood at 26 (2 moved away, 1 died).

6. Election of the new PCC:

With 26 on the electoral roll we are entitled to elect six from the nominations received.

Forms had been received from Louisa Brookes, Sue Jones, Vanessa Moore, Jane Randells and Liz Tuckey who are all duly elected. Fiona Heaysman remains on the PCC as Deanery Synod representative by virtue of office. Also Revd Mike Jones and Jane Randells as ex-officio members. Others can be co-opted on at a later date.

7. Election of Deanery Synod representative

We are entitled to one representative and Fiona Heaysman remains our representative.

8. Election of independent examiner for the accounts:

It was agreed to continue to use Russell Jackson, the Team treasurer, who is an accountant.

9. Election of Team Council representatives:

Tricia Brookes as CW, Liz Tuckey and Louisa Brookes offered to stand for this year. All were duly elected.

10. Election of one Churches Together representative:

Fiona was our representative last year. Fiona Heaysman offered to stand for this year and was duly elected.

11. Presentation and acceptance of the 2020 examined financial accounts:

- a. The accounts were circulated in the Reports booklet prior to the meeting. Sue pointed out that they had been approved by Russel Jackson and had been sent to Ely with the Annual Return earlier this year. Acceptance of the accounts was proposed and seconded. All were in favour with a show of hands, there were no objections or abstentions.
- b. Sue reported we are still to sort Brian Peck's legacy regarding the interest going into a separate bank account managed by the churchwardens. It was agreed that new bank accounts were hard to open and if the churchwardens changed in future, then signatories would need to change as well. Revd Andrew suggested the churchwardens should tell the PCC what they are going to do with the money. He suggested keeping the interest in the PCC funds. Revd Mike suggested the churchwardens could say that the money is for use of the PCC. Sue needs to approach Ely and ask to invest the money.

- c. There were two requests from the churchwardens: a) That the PCC invest the money from Brian Peck's legacy into the CBF account, and b) that the interest earned can be put into church funds to be used at the churchwardens' and PCC's discretion. All were agreed. Sue to write to Jennifer with a copy of these minutes and record separately in the accounts how much has been used. The churchwardens to request this permission every year. As there are no immediate thoughts on how to spend the legacy, Revd. Andrew suggested keeping the money and if we apply in the future for a grant with match funding, we can spend it then. It was agreed it would be nice to have something the church needs in remembrance of Brian. New altar frontals were suggested and Liz had brought in samples of fabrics. It was agreed the cost of these could be paid out of the legacy, although Norman Tuckey had offered to pay for the fabrics. Any other costs would come out of the legacy.
- d. The Stained-Glass people are not responding to e-mails. One of the questions asked by Ely was where the stained glass comes from. We now have the faculty but the suppliers are annoyed with the questions Ely asked. Revd. Andrew suggested Sue write, saying the meeting expressed our confidence in the Stained Glass Company and are not happy with Ely. Hopefully, that will hurry up the process.
- e. The form is ready for Ely, just needs approval. One query on the bank's error was problem with the post office.
- d. We have paid our 2021 Parish Share. Revd Andrew said the Parish Share may change this year with the appointment of new clergy. HE thanked Sue for what she does and presenting the accounts so clearly. Approval of the accounts was proposed by Tricia and seconded by Jane. All approved with a show of hands.

12. Reports: previously circulated in booklet. Included were:

Items discussed at PCC meetings 2021-2022

Treasurer's Report

Churchwardens' Report

Choir Report

100 Club Report

13. Matters arising from the reports.

Tricia highlighted the Churchyard Conservation. Hopefully, it is going to work. It was agreed by all members it is a good idea. Revd. Andrew pointed out that Ely could be moving to a Leicester industrial estate. Nice to have a choir report and good to hear the 100 Club has never been better. Acceptance of the reports was agreed.

14. **Date for 2023 APCM:** It was agreed to wait until after the new clergy arrives before setting a date.

15. **Date for first PCC meeting after this meeting**
After this meeting.

16. **Matters of other business notified at the start of the meeting:** Discussed at Item 2.

The meeting ended at 11.40 am with a prayer.

HOLY TRINITY CHURCH, COATES

ITEMS DISCUSSED AT PCC MEETINGS DURING 2022-2023.

Church finances, the Parish Share, Expenses, the 100 Club.
Election of officers and co0option of Revd. Mike Jones to the PCC.
Health & Safety
Safeguarding Policy and DBS checks
Data Privacy Policy
Marriage Measure
Digital Giving and 'Give a Little'
Pathway Church
Deanery Synod, Churches Together and Team Council reports
Team website
Brian Peck's legacy
Toilet twinning
Whittlesey Charities
Mission Action Planning
Reflections on Christmas
Rev. Emily to become incumbent.
Seat in remembrance of Frank Wheatley
Diocesan Festival Eucharist
Building works:
 Lightening conductor
 Funding for grilles to the East windows.
Churchyard works:
 Conservation in the churchyard
 Funding for the tree survey
 Grass cutting
 Restoration of graves
The Etheldreda Medal Award
Living in Love and Faith
St Barnabas Bulletins
Pet Service
Fundraising and Future Events:
 Coffee mornings
 Coates Petanque day
 Harvest Lunch
 Autumn Craft Fair
 Lent lunch
 Plant and seed sale
 Coates Fete
 Teddy Bear Picnic

MISSION & MINISTRY REPORT 2022

I (Rev'd Emily Davis) joined the Benefice as Priest-in-Charge in June 2022, joined by Rev'd Lloyd Davis as Associate Vicar (Pioneer).

I have very much enjoyed getting to know the people of Holy Trinity over the latter half of 2022. It was lovely to visit the different social and fundraising events, such as the Harvest Lunch and Autumn Craft Fayre, that the church congregation held in Holy Trinity and were able to invite the wider community into.

The Average Sunday Attendance (Congregation) at Holy Trinity in 2022 was 15, compared to 25 in 2019; (figures were not submitted in 2000-2021 due to the Covid-19 pandemic). The Wednesday morning Holy Communion service had an average attendance of 6.

The Occasional Offices held at Holy Trinity were as follows:

	2022	2021
Baptisms	6	8
Weddings	7	1
Funerals & ICR	10	11

The Ministry Team continues to lead Assemblies at Coates Primary School approx. once a month and I am very grateful to John Chrisp who led these during the interregnum.

I would like to say a huge Thank You to Tricia and Paul, our churchwardens, and to Sue, our Treasurer, whose hard work – often behind the scenes – has been a huge blessing to Holy Trinity and enabled much of the wider mission and ministry that we have been able to offer as a church.

Looking ahead, the PCC have discussed developing a ministry with parents (or grandparents) and babies/toddlers as one priority for this coming year. As the only church with toilet facilities, this could be a ministry which is supported by the wider benefice (Pathway Church) and something which we could invite families approaching us for Baptism to.

Rev'd Emily Davis
Priest-in-Charge

CHURCH WARDENS REPORT – Year Ending March 2023

Almost a year has gone by during which we have welcomed two new priests Rev. Emily and Rev Lloyd Davis.

We have welcomed the local Craft group to our church for their monthly meetings on Wednesday afternoons and we were able to help the WI and Girl Guides as a venue for their meetings during renovations to the Public hall.

Throughout the year general maintenance has been carried out including cleaning out gutters, servicing of the boiler and fire extinguisher checks.

The east window has now been repaired and grills have been fitted to hopefully prevent any repeat of the damage caused in 2021.

The lime tree and red chestnut tree in the church yard (which were both in dangerous condition) have been felled and most of the wood has been removed.

Repairs to the lightning conductor have now been completed, (28th of February) and should give no more cause for concern.

The items in the Terrier remain the same.

Clock is still unable to re-set itself but fortunately Paul is able to deal with this.

Assistance with grass cutting in the churchyard has waned and The friends of Holy Trinity Churchyard seem to have fallen by the wayside although we still have two lawn mowers and now a strimmer has been kindly donated to us to help with the maintenance. We are still trying to get things in order so that we can enter into the churchyard conservation award scheme. There is evidence of more wildlife in the churchyard as more flowers are disappearing.

Thanks to Rev. Mike and everyone who has supported us and helped in the running of Holy Trinity Church this year.

God Bless
Tricia Brookes and Paul Turner.

**ANNUAL TREASURER'S REPORT FOR HOLY TRINITY COATES FOR THE PERIOD
1 JANUARY TO 31 DECEMBER 2022**

	<u>2021</u>	<u>2022</u>
Income		
Planned Giving	£720.00	£2335.00
Collections	£4692.42	£4197.25
Donations*	£1588.92	£1953.10
Gift Aid	£1296.90	£1344.20
Grants***	£7578.09	£6865.25
Fund Raising	£3399.94	£3275.55
Legacy of The Late Brian Peck	£25850.98	
Investments	£222.35	£178.20
Fees Received/Retained	£2421.00	<u>£3605.00</u>
Sub Total		£23,753.55
Replacement Window Fund	£6028.19	£800.00
Graveyard Maintenance Fund		<u>£740.00</u>
TOTAL INCOME	£53,798.79	£25,293.55
 <u>Payments Made:</u>		
Parish Share	£13513.00	£13513.00
Church Running costs**	£ 5120.90	£.2802.39
Utilities	£1,374.36	£.2,950.07
Mission Giving	£307.42	£1,084.01
Staff expenses	£460.00	£400.00
Banking Difference(Post Office Error)	£56.50	£87.00
Other Outgoings	£00.00	£49.46 (Choir Robes)
Window Repair		£6300.00
Fund Raising Expenses		<u>£11.49</u>
Sub Total		£27,194.42
Shed Roof Repair (from Brian Peck)		£368.01
Graveyard Maintenance		<u>£1038.48</u>
TOTAL EXPENDITURE	£20832.18	£28600.90
 Additional Investments to CCLA (Brian Peck Legacy)		£20,000.00
Starting Balance	£5,538.76	£38,505.37
End of Year Balance:	£38,505.37	£15,195.01

Taking the Replacement window fund of **£528.19** and the Late Mr Brian Peck's Legacy of **£5482.97** from the end-of-year balance we have available in the bank **£9183.85**.

- * Includes: Church Yard maintenance donations 2021
- ** Includes insurance and building maintenance.
- *** Includes grants from Whittlesey Charities

Investments	Roberts Bequest	£5991.81
	Grounds Grave Trust	£6981.82
	Brian Peck Legacy (CCLA)	<u>£19634.37</u> (loss of £365.63)
Total Investments		£32616.00

The accounts have been checked and found to be correct by Mr Russell Jackson (Team Treasurer)

ELECTORAL ROLL REPORT

The Electoral Roll of membership at last year's APCM totalled 24. At the time of writing, 5th March 2023, and to my knowledge, the current total is 25. We have had 1 addition during the year. Applications for membership of the Electoral Roll can be made at any time during the year. If you would like to be added to the Electoral Roll or have any questions, please do contact me – liztttt@aol.com

Liz Tuckey
Electoral Roll Officer

SAFEGUARDING

This past year we have adopted the Ely Safeguarding Policy.

Everyone who needs to be DBS checked has been.

Posters up in church with who to contact if there are safeguarding concerns.

Training is ongoing at present hopefully everyone will be up to date in the next 6 months.

No concerns have been logged.

Louisa Brookes
Safeguarding Officer

HOLY TRINITY 100 CLUB

After 28 years the 100 Club continues to help the Treasurer to pay large bills such as essential insurance.

Local support from the village, friends and relations of church members remains constant and helps to keep us afloat.

THANK YOU to all the willing subscribers!

John Walpole (organiser)

HOLY TRINITY CHOIR REPORT MARCH 2023

The choir has now dropped down to two regular members. We plan to join in with the new team choir for practices and rely on them for support at Weddings. We will sing with the new choir at team services and weddings etc in this and other churches.

The choir fund stands at £123.50. We have spent £49.46 on new choir uniforms so that we can blend with the rest of the team choir at more casual joint events.

Tricia Brookes

DEANERY SYNOD REPORT – April 2022 to 2023

The main emphasis this year has been on working on the Deanery Development Plan for the future progress of the churches within the Deanery. A copy of the Plan was voted for at the Synod meeting and passed. The Standing Committee is now working on the Mission Action Development Plan and their findings will be submitted in the summer.

Our speakers this year have been Peter Leech, Deputy Director of Diocesan Mission and Ministry Department who spoke on Education, Mission and Ministry within a Local Context; The Rev Julie Norris, Diocesan Director of Lay Ministry who spoke on Lay Ministry, Lay Vocations and Developing Lay Ministry and the training opportunities available; The Ven Richard Harlow, Archdeacon of Huntingdon and Wisbech who introduced himself and shared his views on how to move the church forward; and Geoffrey Hunter (Diocesan Office) who gave a presentation on the REACH Ely Project.

Discussions were also held on the Deanery Share 2023 which is to increase by 4%. It was decided that for the present the same formula will be adopted for the allocation of costs. Whittlesey will therefore be requested to give £64,685.00.

Throughout this year the Deanery Synod has been without a secretary and Stephen Tooke, the Lay Chair has been coordinating minutes. It is hoped that a new secretary can be elected for the next Synod.

Fiona Heaysman
Deanery Synod Representative

CHURCHES TOGETHER 2022-2023

Since some new members joined Churches Together this year there has been an enthusiasm to become more proactive and this has been seen in the number of services and activities held with increased participation from all the churches in the group.

In April many people attended the Procession of the Cross followed by the Service at the Buttercross and refreshments afterwards. In March a Service was held for the Women's World Day of Prayer where members from our churches contributed to the readings and prayers.

Christian Aid fund raising activities took place throughout the year, including a coffee morning, cake stall at the Buttercross and a Quiz Night at St Jude's.

In June, a joint service was held to commemorate the Queen's Jubilee and in December a prayer areas was set up near the Buttercross with opportunities to write a prayer. Books and children's poems were given out and many of the Churches Together members took part in manning the area and speaking to people. In January we held a service for the Week of Christian Unity followed by refreshments. Churches Together members took part in the readings and prayers.

Mr Ian Cornall has worked hard producing a Churches Together leaflet to be distributed to people in the new developments around Whittlesey. A limited leaflet drop has happened and we are reviewing the information contained in the leaflet for further distribution.

The Rev Langley Mackrell-Hey has opened a Churches Together Facebook page which provides thoughts and reflections as well as encouraging others to contribute.

Roger Brown, our treasurer, continues to ensure that we are covered for public liability insurance and paying for advertising in Discovering Whittlesey.

Fiona Heaysman
Churches Together Representative